

Minutes for  
Library Board of Trustees  
Regular meeting – October 23, 2018

1. Call to Order
  - a. 4:59pm
2. Roll Call
  - a. Alice , Alicia, Angie (absent), Julie, Jill (absent),, Raylene, and Dan (minutes).
3. Approval of Agenda
  - a. Julie 1<sup>st</sup>, Raylene 2<sup>nd</sup>. All in favor.
4. Public Comment
  - a. No Public present
5. Approval of minutes
  - a. Julie 1<sup>st</sup>, Raylene 2<sup>nd</sup>. All in favor.
6. Review Bills and Budget
  - a. Passed during meeting, no questions/discussions raised.
7. Directors Report
  - a. Reports and Statistics discussed.
  - b. MLA updates in packet.
  - c. Toddler time started back up. Numbers are already up. 10 kids last week.
  - d. K-6 story time is on October 27 at 10:30am. Halloween lego theme introduced.
  - e. Lego club to start monthly in November.
  - f. Teen Book Club to read Lord of the Flies.
  - g. Teen Council gathered to carve pumpkins. Pumpkins donated by Harvey and Debbie Leep.
  - h. Book Club read the 'Practical Magic' by Alice Hoffman. Next month is Caroline by Sarah Miller. We have our list ready for next year..
  - i. Pilcrow grant acceptance email came in! Value about \$1000.00
  - j. Junior High classes came in again. Scheduled once a month. These groups are great with book talks, and we keep encouraging them to come to teen council.
  - k. Survey results still coming in.
  - l. Co-Op meeting. The Co-Op director is retiring, so the group will be looking for a new one soon.
  - m. Country meeting. 3<sup>rd</sup> grade reading law. County libraries will be gathering resources to help parents.
    - i. Allegan County community foundation 'love your hometown' grant. Enhancing your town in some way. Ideas due by Jan 14, 2019.
    - ii. Hot Spots are being researched.
  - n. Fine forgiveness set for November.
  - o. Scott K on November 12 @ 6pm at the hall. Topic World War I.
  - p. Working on the state aid report now. Due Feb 1, 2019.
8. Old Business
  - a. Quality Services Audit Checklist
    - i. Working on collections.
    - ii. Public relations next month.
  - b. Circulation Policies, ADA, and Collection development sections have been updated. Copies included in packet.
    - i. Motion to approve the revised sections. Julie 1<sup>st</sup>, Raylene 2<sup>nd</sup>. All in favor.
  - c. 100 year anniversary.

- i. Julie and Alice to go to Dorr tomorrow. They are checking for materials on the Martin Library.
- ii. Would the Allegan news, (or defunct newspapers from local areas) have any information?
- iii. Date for 100 year anniversary celebration needed. Discussion of February timeframe with a 'love your library' theme. Books already on display in shadow boxes.

9. New Business

- a. Nominating Committee appointments needed. New offices start in January. Alice looking to step down as president. Alice to head up the nominating committee.

10. Updates on local meetings

- a. Martin Twp meeting.
  - i. Alice attended the meeting. Township renovation plans are on hold for funding. Alternative plans include utilizing property on the west side of the library. The storage room at the library will not be freed up anytime soon.
- b. Orangeville Twp meeting.
  - i. Raylene attended. Nothing related to the Library to report.
- c. Moving forward, Jill to attend the Friends Meeting.
  - i. Jill not present today to update. Book sale raised around \$400.00.

11. Public Comment

- a. No Public present.

12. Board Member Comment

- a. No board member comment.

13. Next meeting: December 4, 2018 5PM

14. Adjournment

- a. Julie 1<sup>st</sup>, Raylene 2<sup>nd</sup>. All in favor. 5:53pm